

Belly Dance Show Wedding Checklist

Pre-checklist Tasks

When you book a belly dancer, ask a lot of questions. Make sure you know how long the show is and what the show looks like so you get exactly what you expect.

Next, make sure to find out exactly what they need to know in order to properly prepare for the show. Here are some specific details to tell her/them:

- If the show is a surprise for the guests or not.
- The size of the performance area. (And the floor surface, orientation to audience, etc.)
- The contact information of the DJ or the person managing the sound system.
- If there is a place to change, and where it is.
- How and when you should pay the balance.
- Special requests: if they should match a color scheme, song requests, entrances, etc.
- Where performers should park.
- If the venue requires vendors to have insurance

Wedding Checklist

2-3 months before:

- have a call with the dancer/director and go over all the details (see above)
- confirm booking (sign contract, pay deposit)
- decide who your day-of point of contact with the dancers will be
- get details from venue: performance area size, changing room, sound system, etc.
- share performer information with planner and venue, if applicable

The week before:

- check in with dancers
- confirm your point of contact

The day of:

- prepare changing room
- greet dancers
- update dancers on schedule and whether you are running on time/behind/early
- have check/payment prepared